



PURCHASING DEPARTMENT
1772 County Services Parkway
Marietta, Georgia 30008-4012
(770) 528-8400/FAX (770) 528-1154

Rick Brun
DIRECTOR

ADDENDUM No. 1

Sealed Bid # 09-5399 Full Service Annual Contract – Janitorial Services DATE: April 16, 2009

Page 1 of 7

The following addendum hereby amends and/or modifies the Proposal Documents and Specifications as issued for this project. All proposers are subject to the provisions of this Addendum.
Proposers shall acknowledge receipt of this addendum.

This Addendum consists of:

- Minutes of the April 7, 2009 Pre-Bid Meeting
- Questions submitted in writing
- Pre-Bid Meeting Attendee List

Include this original form inside your proposal package when submitted.
If you have any questions concerning this addenda please contact: John Flood @ 770-528-8418

All bids must be received before 12:00 (noon) by the Bid Opening date. Bids should be sent/delivered to Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008. Bids will be opened at 2:00 p.m. in the Cobb County Purchasing Department, 1772 County Services Parkway, Bid/Meeting Room, 2nd Floor, Marietta, GA 30008.

I acknowledge that I have received Addendum No. 1

Sealed Bid # 09-5399
Full Service Annual Contract – Janitorial Services

Company Name

Signature

Date Sent to Purchasing

Please Print Name

Please sign, date, and fax back this form ONLY to:

Fax #: 770-528-1154

Attn.: John Flood

Please call 770-528-8400 for questions regarding this addendum.

ADDENDUM 1

Sealed Bid # 09-5399

FULL SERVICE ANNUAL CONTRACT – JANITORIAL SERVICES April 15, 2009

PRE-BID MEETING MINUTES ANNUAL CONTRACT FULL SERVICE JANITORIAL SERVICES COBB COUNTY WATER SYSTEM SEALED BID #09-5399 April 7, 2009

Question: Are you (Cobb County Water System) satisfied with the incumbent and are they bidding? Has the scope of work changed? If so what precisely?

Answer: We saw opportunities with current economic conditions, we did have minor issues with service, and yes, the incumbent is bidding. No, the scope has not changed over the previous bid specifications.

Question: What are the total square footages of cleanable areas and what kind of surfaces are there? How many restrooms are in each building and is there information on the number of stalls, sinks, and showers?

Answer: The flooring surfaces in most buildings are typically a combination of tile, and carpet. The table below provides estimated areas of office, break room, reception, and public spaces to be cleaned. Facility visits will be scheduled at the per bid meeting.

	Approx. Sq. Ft.	# Restrooms	# Stalls	# Sinks	# Shower	Occupancies
Customer Service	27,000	4	11	10	2	97
Field Operations	27,100	5	10	10	4	87
Water Quality Laboratory	10,600	2	6	4	0	15
Maintenance Shop Bldg. 5	2,000	2	2	3	2	6
Warehouse	1,000	2	4	2	0	20

Question: Can we take a tour of the Water System complex contracted buildings and the Wastewater Treatment Plants?

Answer: Yes, get in touch with Ronny Little @ 770-419-6298 or David Price @ 770-419-6214 and they will be glad to set up a tour. The treatment plant tours will have to be arranged through each facility.

Question: What is the current contract amount?

Answer: Anyone wishing to obtain any information regarding the current vendor or agreement should contact the:

Cobb County Purchasing Department
1772 County services Parkway
Marietta, Ga. 30008
Phone (770) 528-8400

Questions submitted in writing

Question: What is the square footage of each of the five buildings?

Answer: Please, refer to the table on the first page.

Question: What is the current contract amount?

Answer: Anyone wishing to obtain any information regarding the current vendor or agreement should contact the:

Cobb County Purchasing Department
1772 County Services Parkway
Marietta, Ga. 30008
Phone (770) 528-8400

Question: In reference to your e-mail; are the attached letters of bond acceptable for the performance bond?

Answer: The examples presented appear to be of a standard format. Prior to awarding of the contract to successful vendor Cobb County will review applicable bonds presented.

Question: How much space is carpet and how much is tile in the five buildings?

Answer: Of the approximately 67,000 sq. feet total, it is estimated that 4/5 of the floor area is carpeted and the remaining is tile. The tile is largely located in assemble areas, common hallways, foyer areas, and bath and locker room areas.

Question: What are the operating hours to clean the buildings?

Answer: The service must not interfere with normal business operation at the Water System and shall be performed after 4:00 pm.

Question: How many days of the week for service?

Answer: A normal business week, Monday thru Friday.

Question: What is the square footage of each of the five buildings?

Answer: Please, refer to the table on the first page.

Question: Equipment cleaning and pressure washing, how many times a year? Will we be given early notice, of the scope of work that needs to be done?

Answer: We expect that the vendor will be contacted by each facility, individually, when they wish service and only when they wish service. Yes, arrangements would be made for meetings to define the scope of work to be done, estimated cost, and a time frame for beginning and finishing the project.

Question: How many interior and exterior windows are there for each building?

Answer: Each of the five sites/buildings has glass windows as part of there design, the windows are large and placed around each side of the building. The operations bldg. is two stories. A site visit is required to get an exact count.

**PRE-BID CONFERENCE
INVITATION TO BID
FULL SERVICE ANNUAL CONTRACT JANITORIAL SERVICES
SEALED BID #09-5399
COBB COUNTY WATER SYSTEM
APRIL 7, 2009**

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
✓ Corey Johnson	Career Partners 696 Mt Zion Rd Ste 94 Jonesboro	678 887 0744	770 692 0546	Corey.Johnson@ CareerPartnersILC. com
✓ Vanessa Chapman	New Horizon Industries, Inc. 120 Hammond Drive Atlanta, GA 30328	678 904-3223	678-904-6194	van@newhorizonindustries.com
✓ Pete Compton Deane & Boris	BUILDING MAINTENANCE SERV. 1955 VADIAN RD KENNESAW GA 30144	770-218- 2993	770-218- 2996	Pete.compton@bvninc.us
✓ Stephanie Burke	SBC Cleaning Service	(404) 216- 6521	-	Stepieburke 8203 @yahoo.com
✓ Jeff Alberts	Horizon Services 1344 E. Cobb M. Site 1-A Marietta, GA 30068	(404) 365- 6694	-	horizondcleaningserv@comcast
✓ Phil Hostau	Cobb Water	770 419 6218	770 419 6418	Phil.Hostau@cobb
✓ Manuel M. Williams	Cobb Water	770-419- 6340		Manuel.mwilliams@cobbcountyga.org
✓ Tony Kim	ICS, Inc	(770) 455 6081	(678) 530 0402	ICSTONYKIM@YAHOO.COM

**PRE-BID CONFERENCE
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REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
✓ (MAD) SANDUSKY	CORPORATE WARE BUILDING 601A 3764 Roswell Ave. Suite 3 Duluth GA 30096	404-516-1205	678-475-0340	csandusky@compnet
✓ TERRY CLARK	6104 Professional Clean Service Suite 102 959 Klondike Court Cumming GA 30041	404-522-3961	770-860-0266	terryclark@glaydos.com
✓ Tanya Callaway	Real Estate Cleaning of GA 3381 Peachtree Rd Suite D4104 Atlanta, GA 30309 Foreclosure Cleaning of GA 2107 Oak Harbor Trl Marietta, GA 30066	404 6605-7814 770- 635-8443	404 350-8004	info@foreclosure cleaningofga.com tcallaway@realestate cleaningofga.com Darcely2003@yahoo.com
✓ George Jones	AMERICAN Jan, Hl SERVICES 1325 University Industrial Court Alpharetta GA 30004	770-740-1673	770-475-7720	

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REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
✓ Leslie Palmer	TRIBOND 1239 Cabots Dr Auburn, GA 30011	678-677- 0022	770-867- 6389	palmer@tribond.net
✓ Earl Miller	997 Braun Store Rd Acworth Ga 30101	404 354-2792	404 219 2171	millere@brychoo.com
✓ Sheldon Downing	164 Normandy Dr. Marietta GA 30067	678-797-1106	877-645 9982	Down S3250 Hhail.com
✓ Larry Johnson	GA. BLDG. MAINT, SVC. INC.	678 274-0012	770 738-0704	LC5450Johnson@ ATC.com
✓ Tamar Washington	A-Action Janitorial Inc. 6607 Tribble Street Lithonia, GA 30058	770-922- 4942	770-760- 9948	tamar@actioninc.com